


Shri Ram College, Muzaffarnagar



Annual Report

(2022-23)

Students' Welfare Committee



Convener

Student Welfare Committee

CC:

1. IQAC, Coordinator
2. Director, SRC



Co-ordinator
IQAC, Shri Ram College,
Muzaffarnagar



Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Shri Ram College, Muzaffarnagar

Annual Report of the Students' Welfare Committee (2022–23)

Introduction

The Students' Welfare Committee (SWC) of Shri Ram College, Muzaffarnagar, continued its mission during the academic session 2022–23 to ensure the holistic development, well-being, and active engagement of students. The committee worked in collaboration with various departments to organize a wide range of academic, cultural, and co-curricular activities. These initiatives aimed to promote knowledge, health, creativity, innovation, and social responsibility among students.

Committee Composition

The SWC was led by **Dr. Himanshu Hora (Convener)** and **Dr. Pramod Kumar (Co-Convener)**, along with faculty representatives from diverse departments and student representatives from Computer Applications, Commerce, and Agriculture. Their collective efforts ensured effective planning and execution of student-centric programmes.

Activities Conducted (2022–23)

Academic and Skill Development

- **Online Certification Training Programme** (22 May 2022) – Department of Agriculture
- **Addon Programme on “Scientific Cultivation of Mushroom”** (1 Sept 2022) – Department of Agriculture
- **Seminar on “Cyber Crime: Prevention and Law”** (6 Oct 2022) – Department of Computer Application
- **Workshop on 5G Technology** (18 Nov 2022) – Department of Computer Application
- **National Seminar on “Advance Approaches for Formulation of Healthy & Hygienic Milk Products”** (25 Nov 2022) – Departments of Home Science & Agriculture
- **Guest Lecture on “Management Mantra for Multidimensional Development”** (15 Apr 2023) – Department of Business Administration
- **Guest Lecture on Organic Farming** (17 Apr 2023) – Department of Basic Science

Sports and Physical Development

- **Interdepartmental Athletics Meet (Men & Women)** on National Sports Day (29 Aug 2022) – Department of Physical Education


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Cultural and Creative Expression

- **Debate on “Agnipath Scheme is in the Interest of the Nation”** (30 Nov 2022) – Department of Commerce
- **Poster Making Competition on Election Day** (24 Jan 2023) – Department of Teacher Education
- **Quiz Competition** (27 Feb 2023) – Department of Basic Science
- **Cafeteria (A Food Café)** (28 Feb 2023) – Department of Home Science
- **Seminar on “Innovation and Technology for Gender Equality”** (3 Mar 2023) – Department of Teacher Education
- **Article Writing Competition on “Invest in Our Planet”** on Earth Day (20 Apr 2023) – Department of Teacher Education

Recreational and Welfare Activities

- **Get Together Party** for student relaxation and bonding (15 June 2023) – Department of Business Administration

Impact and Outcomes

The initiatives of the SWC during 2022–23 enriched student life by:

- Enhancing subject knowledge and technical skills through seminars, workshops, and guest lectures.
- Promoting awareness of social, national, and environmental issues.
- Encouraging creativity, critical thinking, and communication skills through debates, poster making, and writing competitions.
- Supporting physical well-being through sports activities.
- Strengthening the sense of community and relaxation with welfare-focused recreational events.

Conclusion

The academic session 2022–23 was marked by diverse and impactful activities under the Students' Welfare Committee. By fostering academic growth, creativity, physical health, and social awareness, the committee contributed significantly to the overall personality development of students. The committee remains committed to introducing more innovative and inclusive initiatives in the coming years to further enhance student welfare.


(Convener)

Students' Welfare Committee


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Muzaffarnagar

Committee Members

S.No.	Name of Faculty	Department	Designation
1	Dr. Himanshu Hora	Computer Application	Convener
2	Dr. Pramod Kumar	Computer Application	Co-Convener
3	Mr. Sagar Shukla	Business Administration	Member
4	Mr. Ankit Kumar	Bioscience	Member
5	Dr. Vikrant Kumar	Agriculture	Member
6	Mr. Ankur Rohilla	Computer Application	Member
7	Mrs. Isha Arora	Home Science	Member
8	Ms. Shivani Barman	JMC	Member
9	Mrs. Ritu Garg	Education	Member
10	Mr. Tarun Kumar	Physical Education	Member
11	Mr. Vivek Kumar	Basic Science	Member
12	Ms. Naina Bansal	Commerce	Member
13	Shivansh Singhal (CA)	Student Representative	
14	Riya Verma (CA)	Student Representative	
15	Shakib (Com)	Student Representative	
16	Sunny Kumar (Ag)	Student Representative	

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Activities for Students' Welfare in associated with other departments

Session: 2022-23

S.No.	Name of Event	Date of Event	Organized By
1	Online Certification Training Programme	22/05/2022	Department of Agriculture
2	Interdepartmental Athletics Meet (M&W) on the occasion of National Sports Day.	29/08/2022	Department of Physical Education
3	Addon Programme on "Scientific cultivation of Mushroom"	01/09/2022	Department of Agriculture
4	Seminar on "Cyber Crime: Prevention and Law."	06/10/2022	Department of Computer Application
5	Workshop on 5G Technology.	18/11/2022	Department of Computer Application
6	National Seminar on "Advance Approaches for Formulation of Healthy & Hygienic Milk Products"	25/11/2022	Department of Home Science & Agriculture
7	Debate on "Agnipath scheme is in the interest of the Nation."	30/11/2022	Department of Commerce
8	Poster Making Competition on Election Day.	24/01/2023	Department of Teacher Education
9	Quiz Competition	27/02/2023	Department of Basic Science
10	Cafeteria (A Food Café)	28/02/2023	Department of Home Science
11	Seminar on "Innovation and Technology for Gender Equality."	03/03/2023	Department of Teacher Education
12	Guest Lecture on "Management Mantra for Multidimensional Development."	15/04/2023	Department of Business Administration

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13	Guest Lecture on Organic Farming	17/04/2023	Department of Basic Science
14	Article Writing Competition on "Invest in Our Planet" on the occasion of Earth Day.	20/04/2023	Department of Teacher Education
15	GET TO GETHER PARTY for relaxing the students.	15/06/2023	Department of Business Administration



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Shri Ram College, Muzaffarnagar

Examination Committee

Annual Report

Session 2022-23

Committee Overview:

The **Examination Committee** is the apex body of Shri Ram College, Muzaffarnagar, responsible for overseeing all examination-related activities. The committee is headed by the **Examination In-Charge (EI)** and is supported by three primary sections: **Examination, Record Maintenance, and Administration**.

The core mission of the **Examination Committee** is to plan, organize, and execute both **internal and external university examinations** in alignment with university regulations and college norms. The committee ensures that all examination procedures are carried out smoothly, transparently, and in a timely manner.

Role and Responsibilities:

1. **Examination Policies & Procedures:**

- Develop policies regarding the **holding of examinations**.
- Oversee the preparation of **seating arrangements**, which are then displayed on the concerned **Notice Boards and Blocks**.

2. **Document Handling:**

- Ensure timely submission of all **exam-related documents** to the university.
- Process any **Circulars, Guidelines, Office Orders, and Notifications** issued by the university. Responses are prepared, signed by the Principal, and dispatched to relevant departments.

3. **Internal & External Assessments:**

- Oversee both **internal assessments** and **external assessments** (University examinations) as per the prescribed **university notifications and ordinances**.

4. **Pre-Exam Briefing:**

- Conduct a **pre-exam meeting** to brief faculty members about the examination process and responsibilities.
- A **report of this briefing** is submitted to the Principal.

5. **Examination Preparation:**

- Responsible for creating the **timetable schedules, invigilation duty chart, and seat allotment plans** for the examinations.

6. **Result Display:**

- Results of **internal examinations** are displayed on the respective **Notice Boards** for students to access.

7. **Stationery & Materials:**


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- Ensure that **adequate stationery** (e.g., answer sheets, files) is available for all examinations.
8. **Grievance Handling:**
- Address and resolve any **grievances** students may have related to the **internal examinations**.

Report of Activities for Session 2022-23:

During the academic year, the Examination Committee successfully executed a number of critical activities related to both **internal** and **external examinations**. Below is an overview of the activities conducted throughout the session:

1. **Internal Examination (30th November 2022):**
 - Informed departments about the schedule for the **internal examination**.
 - **Monitored the internal evaluation process**.
 - Handled **grievances** related to the internal examination.
2. **Odd Semester External Examinations (M.S. University Saharanpur) (Starting 24th January 2023):**
 - **Room allocation** and preparation of the **seating plan** for the external exams.
 - Formation of an **internal team** to oversee exam duties and invigilation.
 - Conducted **internal flying** (spot checks) to ensure proper conduct of exams.
 - Maintained **exam records** and forwarded them to the university.
 - Sent the **examination bills** to the university for payment.
3. **Odd Semester External Examinations (C.C.S University Meerut) (Starting 2nd February 2023):**
 - Performed similar tasks as the M.S. University exams, including **room allocation, seating plan preparation, internal team setup**, and record-keeping.
4. **Annual Examination (C.C.S University Saharanpur) (Starting 21st March 2023):**
 - Conducted all necessary preparations for **room allocation, seating arrangements, internal team organization**, and **record maintenance**.
 - Sent the **examination bill** to the university.
5. **Practical Exam Bills:**
 - Sent the **practical exam bills** to M.S. University Saharanpur for the odd semester on 3rd March 2023.
 - Prepared and finalized **practical bills** and sent them to the university.
6. **Annual Examination (M.S. University Saharanpur) (Starting 30th May 2023):**
 - Similar procedures as previous exams were followed, including **room allocation, seating plan creation**, and **internal flying checks**.
 - Maintained **records** and sent them to the university along with the **examination bill**.
7. **Internal Examination (2nd May 2023):**
 - Informed departments to conduct **internal exams**.


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- **Checked grievances** related to internal examinations.
 - 8. **Answer Sheet Printing:**
 - Managed the **printing** of answer sheets for internal exams as required.
 - 9. **University Copies (Theoretical/Practical):**
 - Maintained and processed all **university copies** for both theoretical and practical exams.
-

Conclusion:

The **Examination Committee of Shri Ram College, Muzaffarnagar** has successfully ensured the smooth and efficient conduct of all **internal and external examinations** during the **2022-23 academic year**. Despite the challenges posed by external factors, the committee adhered to university norms and policies to maintain the integrity and quality of the examination process.

The committee will continue to strive for improvements in the examination procedures for the next academic year, ensuring greater transparency, student satisfaction, and adherence to academic standards.


Mr. Vikas Kumar
Examination Committee Convener


Co-ordinator
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Muzaffarnagar


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Shri Ram College, Muzaffarnagar


Date: 18.07.2022

NOTICE

All the Members of Exam Committee are hereby required to attend a meeting at 3:00 PM on 19-07-22 in Principal's office of SRC. All concerned are requested to report in time.

Agenda of meeting


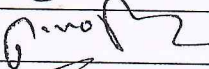


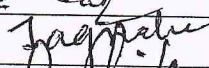



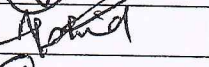

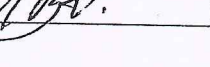


1. External University Examination MS University Salwanpur.
2. Discussion about the Remuneration Paid by University to External Examiner / Internal Examiner.


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Muzaffarnagar


(Mr. Vikas Kumar)
Convener Exam


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Examination Committee
(Session 2022-23)

S. No.	Name	Department	Signature
1	Mr. Vikas Kumar (Convener)	Computer Application	
2	Dr. Manoj Mittal (Co-Convener)	Basic Sciences	
3	Ms Ruby Poswal	Home Science	
4	Mr. Himanshu Verma	Business Administration	
5	Mr. Amit Tyagi	Computer Application	
6	Mr. Jugmaheer Gautam	Teacher Education	
7	Ms Darshika	Biosciences	
8	Mr M.S Khan	Commerce	
9	Ms. Shivani Berman	JMC	
10	Mr. Vivek Kumar	Basic Sciences	
11	Mr. Abid Ahmad	Agriculture Science	
12	Ms Anu Nayak	Fine Arts	
13	Mr. Bhupendra Kumar	Physical Education	


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SHRI RAM COLLEGES, MUZAFFAR NAGAR
MINUTES OF MEETING EXAMINATION COMMITTEE
DATED (03-12-22)

A meeting Examination committee was held on 19-07-22 in the office. The following numbers of the committee were present.

S. No.	Name	Department
1	Mr. Vikas Kumar (Convener)	Computer Application
2	Dr. Manoj Mittal (Co-Convener)	Basic Sciences
3	Ms Ruby Poswal	Home Science
4	Mr. Himanshu Verma	Business Administration
5	Mr. Amit Tyagi	Computer Application
6	Mr. Jugmaheer Gautam	Teacher Education
7	Ms Darshika	Biosciences
8	Mr M.S Khan	Commerce
9	Ms. Shivani Berman	JMC
10	Mr. Vivek Kumar	Basic Sciences
11	Mr. Abid Ahmad	Agriculture Science
12	Ms Anu Nayak	Fine Arts
13	Mr. Bhupendra Kumar	Physical Education

Agenda of Meeting

1. Conduct of M.S University Examination Saharanpur Semester / Annual courses.
2. Discussion about the Remuneration Paid by University to External Examiner / Internal Examiner


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The following points were discussed:

1. Discussion was held on forth coming M.S University Saharanpur examination.
2. The examination must be conduct with proper discipline
- 3: Instructions for **invigilators** were issued, and a **training session** was scheduled to ensure uniformity in enforcement of rules.
4. **The number of exam halls required** at the college was assessed based on student numbers. Additional rooms were designated to prevent overcrowding.
5. **Security arrangements** at the exam center, including surveillance cameras, were confirmed to prevent any malpractice.
6. Discussion about the Remuneration Paid by University to External Examiner / Internal Examiner.
7. Discussion Remuneration Paid to invigilators and Non teaching staff according to their duties.

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(Mr Vikas kumar)
Examination Committee
Convener


Co-ordinator
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Date: 01.11.2022

NOTICE

All the Members of Exam Committee are hereby required to attend a meeting at 3:00 PM on 05-11-22 in Principal's office of SRC. All concerned are requested to report in time.

Agenda of meeting


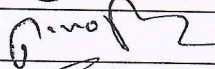

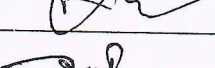
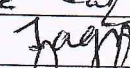


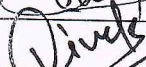
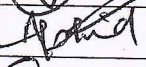




1. Conducting of Internal Semester Examination.
2. Conduct of University External Examination
3. Practical Exam related Progress to all the departments
4. Establishment of a **grievance redressal system** for students to raise concerns or Complaints during the examination process.

(Mr. Vikas Kumar)
Convener Exam

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Examination Committee
(Session 2022-23)

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13	Mr. Bhupendra Kumar	Physical Education	


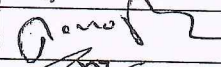


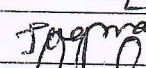


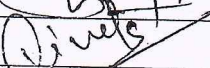
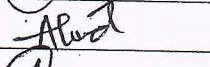

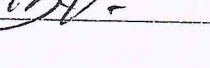

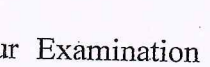

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Chairman
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Muzaffarnagar

SHRI RAM COLLEGES, MUZAFFAR NAGAR
MINUTES OF MEETING EXAMINATION COMMITTEE

DATED (05-11-22)

A meeting Examination committee was held on 05-11-22 in the office. The following numbers of the committee were present.

S. No.	Name	Department	Signature
1	Mr. Vikas Kumar (Convener)	Computer Application	
2	Dr. Manoj Mittal (Co-Convener)	Basic Sciences	
3	Ms Ruby Poswal	Home Science	
4	Mr. Himanshu Verma	Business Administration	
5	Mr. Amit Tyagi	Computer Application	
6	Mr. Jugmaheer Gautam	Teacher Education	
7	Ms Darshika	Biosciences	
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9	Ms. Shivani Berman	JMC	
10	Mr. Vivek Kumar	Basic Sciences	
11	Mr. Abid Ahmad	Agriculture Science	
12	Ms Anu Nayak	Fine Arts	
13	Mr. Bhupendra Kumar	Physical Education	

Agenda of meeting

1. Conduct of CCS University Meerut & M.S University Saharanpur Examination Semester / Annual courses.
2. Practical Bills Preparation and submitted to the exam office.
3. Internal examination Related Grievance Redressal odd semester
4. Internal Examination Copies requirement all the departments.
5. Internal Marks / Practical marks submitted to exam office.



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The following points were discussed:

1. Discussion was held on forth coming CCS University Meerut & M.S University Saharanpur.
2. The examination must be conduct with proper discipline .
3. On the basis of Internal examination Marks should be prepares and then it will be sent to university.
4. Examination Committee has received No grievance through various Constituent's Dept. of Shri Ram College Muzaffarnagar.
5. Marks Copy of internal examination /Practical examination submitted to exam office.
6. Discussion Remuneration paid to invigilators and Non teaching staff according to their duties.

(Mr Vikas Kumar)
Examination Committee
Convener


Co-ordinator
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Chairman
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Shri Ram College, Muzaffarnagar

Date: 05.04.2023


NOTICE

All the Members of Exam Committee are hereby required to attend a meeting at 2:00 PM on 08-04-23 in Principal's office of SRC. All concerned are requested to report in time.

Agenda of meeting


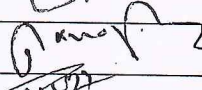
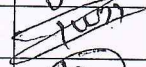

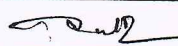
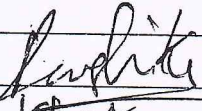
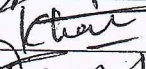
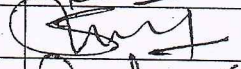
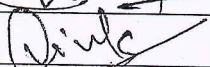

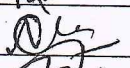

1. Conduct of External University Examination.
2. Internal examination Related Grievance Redressal odd semester
3. Practical bills


(Mr Vikas Kumar)
Convener Exam


Co-ordinator
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(Session 2022-23)

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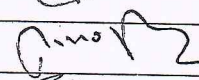
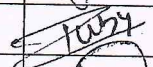
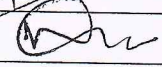
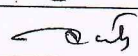
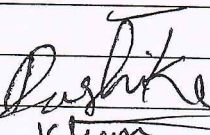
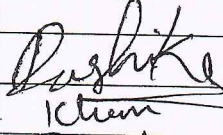
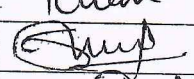
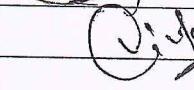
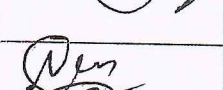

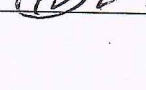


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

SHRI RAM COLLEGES, MUZAFFAR NAGAR

MINUTES OF MEETING EXAMINATION COMMITTEE

DATED (08-4-23)

A meeting Examination committee was held on 08-4-23 in the Principal office. The following numbers of the committee were present.

S. No.	Name	Department	Signature
1	Mr. Vikas Kumar (Convener)	Computer Application	
2	Dr. Manoj Mittal (Co-Convener)	Basic Sciences	
3	Ms Ruby Poswal	Home Science	
4	Mr. Himanshu Verma	Business Administration	
5	Mr. Amit Tyagi	Computer Application	
6	Mr. Jugmaheer Gautam	Teacher Education	
7	Ms Darshika	Biosciences	
8	Mr M.S Khan	Commerce	
9	Ms. Shivani Berman	JMC	
10	Mr. Vivek Kumar	Basic Sciences	
11	Mr. Abid Ahmad	Agriculture Science	
12	Ms Anu Nayak	Fine Arts	
13	Mr. Bhupendra Kumar	Physical Education	

Agenda of meeting

1. Conducting of External exams BBA /BCA /JMC/B.SC/B.COM
2. Internal examination Related Grievance Redressal



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The following points were discussed:

1. Discussion was held on forth coming examination of BBA/BCA/JMC/B.Sc/B.COM
2. Examination must be conduct with proper discipline.
3. Collection of details and attendance sheet from rooms should be just after one hour; this should be notified to invigilators so that they must prepare all the statement in time.
4. Submission of proper record of internal examination to examination office after internal examination.
5. Assistant Superintendents and Watch and Ward should take regular round in all the rooms.
6. No invigilators should leave his/her post without proper reliever.
7. Internal Exams are timely conducted by all dept. so that marks send to the university.
8. Examination Committee has received total 7 grievances through various Constituent's Departments. All the Application was for re-checking of answer sheet. The Forms received Were scrutinized and verified in the meeting in the presence of student And No Discrepancy was found in re-checking & update the result.


(Mr Vikas Kumar)
Examination Committee
Convener


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SHRI RAM COLLEGE MUZAFFARNAGAR (UP)

Annual Report of the Grievance Redressal Committee

Academic Year - 2022-23

1. Introduction

The Grievance Redressal Committee (GRC) of Shri Ram College, Muzaffarnagar, is committed to addressing and resolving student, faculty, and staff grievances in a fair and transparent manner. The Committee functions to ensure a harmonious academic environment by providing an effective mechanism for redressal of complaints.

2. Objectives

- To uphold the dignity of individuals by ensuring a responsive and accountable grievance redressal mechanism.
- To provide a structured framework for students, faculty, and staff to voice concerns.
- To encourage a culture of openness, trust, and mutual respect.

3. Composition of the Grievance Redressal Committee

The Committee is constituted as per institutional guidelines and comprises the following members:

S. No.	Name	Designation	Department
1	Dr. Prerna Mittal	Grievance Redressal Officer (GRO)	Principal
2	Dr. Himanshu Verma	Member Secretary	Business Administration
3	Dr. Saurabh Mittal	Member	Commerce
4	Dr. Himanshu Hora	Member	Computer Application
5	Dr. Manoj Mittal	Member	Basic Science
6	Dr. Abdul Azeez Khan	Member	Physical Education
7	Mrs. Neetu Singh	Member	Computer Application
8	Dr. Pankaj Kumar	Member	Business Administration
9	Mr. Kamaldeep	Member (Student Representative)	Biodciences
10	Mr. Aakash Verma	Member (Student Representative)	Computer Application
11	Mr. Pravendra Kumar	Member (Student Representative)	Basic Science

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4. Grievances Received and Resolved

During the academic year 2023-24, the GRC received a total of 15 grievances, categorized as follows:

Category	Number of Grievances	Resolved	Pending
Academic Issues	04	04	0
Administrative Issues	01	01	0
Hostel & Mess	06	06	0
Facilities	04	04	0
Others	0	0	0

The Committee successfully resolved 100 % of the grievances within the stipulated time.


5. Key Initiatives Taken


- **Awareness Campaigns:** Conducted orientation sessions to educate students and staff about grievance redressal procedures.
- **Online Grievance Portal:** Strengthened digital mechanisms for easy submission and tracking of complaints.
- **Regular Meetings:** Periodic review meetings were held to assess the status of grievances and streamline processes.
- **Anonymous Complaint Mechanism:** Introduced a confidential platform for sensitive issues.


(Dr. Prerna Mittal)

Chairman

Grievance Redressal Committee


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Minutes of meeting of Finance Audit (Internal) Committee

18-10-2022

A meeting of Finance Audit (Internal) committee was called on 19-10-2022 to discuss the progress of Audit:

The following members were present in the meeting:

CA Saurabh Mittal	: Convener
Mr. Gajendra Chauhan	: Management Representative
Mr. Nand Kishor	: Office Superintendent

The agenda of the meeting was –

1. To discuss the progress of Audit.
2. To review the work allotment
3. Difficulties observed during audit
4. Other related matters

The meeting was commenced at 4.00 PM. All the members were present at time. The following points were discussed in the meeting-

- The audit is commenced timely.
- The progress is in streamline with the audit plan.
- Errors are rectified hand to hand.


(CA Saurabh Mittal)
Convener

Copy to:

1. Secretary, Shri Ram Charitable Trust
2. Principal, Shri Ram College


(CA Saurabh Mittal)
Convener

Shri Ram College, Muzaffarnagar

NOTICE

Date 27.10.2022

This is to inform you that a meeting of Grievance Redressal Cell will be held on 01.10.2022, Saturday, from 03:00 P.M. at Principal Office.

All the members are requested to attend the meeting to discuss following agenda.

Agenda:

1. Timebound redressal of grievances received, if any.
2. Redressal of grievances related to Guard Behaviour.
3. Redressal of grievances related to Parking.
4. Redressal of grievances related to Identity Card.
5. Redressal of grievances related to Mark sheet.
6. Redressal of grievances related to Transport.
7. Miscellaneous, by permission of chair.

(Dr. Abdul Aziz Khan)
Secretary, Member

To:

3. Dr. Perna Mittal, Chairperson
4. All the Honourable Members

Copy to

8. Coordinator, IQAC
9. President/ Secretary, Management Committee

Co-ordinator
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Muzaffarnagar

(Dr. Abdul Aziz Khan)
Secretary, Member
Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Shri Ram College, Muzaffarnagar

Minutes of the Meeting

Meeting : **Grievance Redressal Cell**
Date & Day : **01/10/2022 (Saturday) TIME: 3:00 PM**
Location : **Principal Office**
Chairperson : **Dr Prerna Mittal**
Secretary Member : **Dr Abdul Aziz Khan**
In Attendance : **Dr Prerna Mittal, Dr Manoj Mittal, Dr Vipin**

Kumar, Dr A A Khan, Mr Bharat Kumar, Mr. Madhav Kalra


Dr. Prerna Mittal (Chairperson) welcomed all the members and appreciated their performance in the Grievance Redressal Cell.

- The Member Secretary read out the previous minutes of meeting with the permission of the Chairperson.
- The current agenda was read by Chairperson.

Grievance Redressal Cell received 4 complaints on various issues and all were redressed in this meeting.

- One complaint was redressed regarding the behaviour of guard by student of BBA 2nd year made complaint that the behaviour of guard is not appropriate. After heard both parties the guard was found guilty and was warned for future.

- Five complaints were related to the college Identity Card. Student of various courses made complaint that the mistake in their name of their Identity Card. This issue was resolved by Mr. Deepak Tyagi, Identity Card In-charge. He felt apologise and made new cards.


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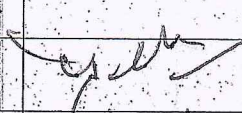
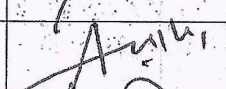
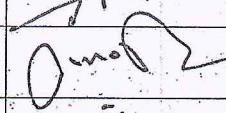


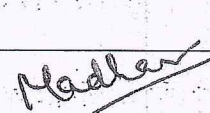

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- One complaint was related to the BCA. pass out student, who demanded his marksheet which was not received from the university side. In this regard office staff was directed to make communication with the university staff to get his marksheet as soon as possible.

- One complaint was regarding the college bus. Student of M.Sc. 2nd year made complaint that there was no seat for him in the bus to sit. This problem was sort out.

Total 04 issues were resolved. There was no further agenda to discuss. The meeting concluded with vote of thanks by the Member Secretary.

Grievance Redressal Cell

S. No.	Name	Department	Designation	Signature
1	Dr Perna Mittal	Principal	Chairperson	
2	Dr A A Khan	Physical Education	Member Secretary	
3	Dr Manoj Mittal	Basic Science	Member	
4	Dr Vipin Kumar	Bio-science	Member	
5	Mr Vikas Kumar	Computer Application	Member	
6	Mr Bharat Kumar	Teacher Education	Member (Student)	
7	Mr Madhav Kalra	Basic Science	Member (Student)	


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Rover and Ranger Committee

Policy

The Rover and Ranger committee of the college is constituted to promote and arrange extra-curricular activities to bring out the full physical , intellectual , social and spiritual development of students

The Law for the Scout and the Rover is :

- A Scout is trustworthy.
- A Scout is loyal.
- A Scout is a friend to all and a brother to every other Scout.
- A Scout is courteous.
- A Scout is a friend to animals and loves nature.
- A Scout is disciplined and helps protect public property.
- A Scout is a courageous.
- A Scout is thrifty.
- A Scout is pure in thought, word and deed.

Role and Responsibility

- The Rover and Ranger Committee shall be responsible for tree plantation, social awareness of different issues , blood donation and camp organization events in the College.
- To prepare budget for all cultural events and take necessary steps for its approval.
- The Convener of the committee shall conduct a meeting of the committee to discuss and delegate task.
- To prepare and maintain records of all event
- Any other duties the Principal may assign.

Procedure to organize events:

.To obtain formal permission from the College authorities to arrange program.

- To decide the date, time and agenda of the program.
- To inform members of staff and students about the event.
- To arrange the venue and logistics (audio/video system, dais, podium etc).
- To invite the Chief Guest and other dignitaries.
- To arrange mementos for guests and gifts/certificates for the participants.
- The committee shall display on the Notice Board about event.
- The Committee shall also be responsible for organizing the following events

a) Independence Day (b) Republic Day

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Shri Ram College, Muzaffarnagar

Session 2022-23

Shri Ram College Muzaffarnagar have started two units of Rover and Ranger from the academic year 2016-2017. Sri Ram Rover Crue and Kalpna Chawla Ranger team consist of 24 Rovers and 24 Rangers.

Sri Ram Rover Crue **sno: 2300**

Address: Shri Ram College Registered Member: 24

District Office Muzaffarnagar

Kalpna Chawla Ranger Team **sno: 2299**

Address: Shri Ram College Registered Member: 24

District Office Muzaffarnagar

Assignment

Rover Group Leader

Ranger Group Leader

Name

Mr. Praveen Kumar

Ms. Shivani pal

The Rovers/Rangers Movement is based on the following principles:

•Duty to God

oAdherence to spiritual principles, loyalty to there ligion that expresses them and acceptance of the duties resulting there from.

•Duty to Others

oLoyalty to one's country in harmony with the promotion of local, national and international peace, understanding, co-operation.

oParticipation in the development of society with recognition and respect for the dignity of one's fellow men and for the integrity of the natural world

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•Duty to Self

oResponsibility for the development of onese

Law for the Rover and the Ranger is:

A Scout is trustworthy.

•A Scout is loyal.

•A Scout is a friend to all and a brother to every other Scout.

•A Scout is courteous. •A Scout is a friend to animals and loves nature.

•A Scout is disciplined and helps protect public property.

•A Scout is a courageous.

•A Scout is thrifty.

•A Scout is pure in thought, word and deed.

Detail of Rover and Ranger Camp

23 rover and 18 ranger attended camp at Shri Ram College from 17/04/2023 to 21/04/2023



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LIST OF ROVER 2022-23

(Shri Ram Rover Crue Team)

SNO	NAME	FATHER NAME	CONTACT NO
1	Shoury Pratap Singh	Amit kumar Choudhary	7409481699
2	Rudraksh Arora	Neeraj Arora	8057461304
3	Aditya Verma	Manoj Verma	9027322140
4	Sanjay Kumar	Baidhnath Mahato	9006814329
5	Vivek Prasad	NarSingh Prasad	7481911680
6	Vishanu dev Kumar	Parshuram Prasad	8210314265
7	Niraj Kumar	Devendra roy	6398875282
8	Raja Kumar	Dinesh Kumar	9997255230
9	Ravi Kumar	Surendra kumar Mahto	9598673601
10	Aashutosh Kumar	Shyam nandan kamat	9719393504
11	Suman kumar	Shambhu Sharma Prasad	9997255230
12	Mohd Aarish	Mohd Safeek	9058657097
13	Mohd Shayan	Mohd Kausar	6398874280
14	Nitin Sharma	Satish Sharma	6399045747
15	Prince Kumar	Krishanpal	7830094358
16	Ritik	Rakesh	9027497421
17	Prag Tyagi	Shubodh Tyagi	8979151231
18	Nishant kumar	Krishan pal Singh	8171517409
19	Navneet Raj	Chandra Mohan Singh	7463912133
20	Prince Kumar	Rajesh Singh	7632922610
21	Raushan Kumar	Sanjay Shah	9334392354
22	Nikhil	Rishipal	9548902619
23	Raja Thakur	Shyam Ji Thakur	7050802719
24			


Mr. Praveen Kumar
(Rover Leader)

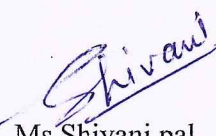

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LIST OF RANGER 2022-23

(Kalpana Chawla Ranger Team)

SNO	NAME	FATHER NAME	CONTACT NO
1	Shiwani	Rampal	95483303447
2	Priya pal	Balendra Kumar	6395423851
3	Shireen Khan	Mursheed Khan	9411250179
4	Saniya Salmani	Mohd Shahid	9058875115
5	Anita Radmia	Jaipal Singh	
6	Fatima	Firoz Rana	904540773
7	Iqra Sajid	Sajid	7895415712
8	Sakshi Tyagi	Viresh Kumar	9412477255
9	Srishti Sharma	Ashwani Sharma	9389439519
10	Luxmi	Brajmohan	8923315468
11	Nikki Soam	Vinod kumar	8923103078
12	Nikita	Parmod	7456944551
13	Priyanka Kumari	Jitendra Sharma	7979808682
14	Ojasvi Baliyan	Anil Kumar	9031451693
15	Tabassum	Moosa	6397580388
16	Disha Dixit	Praveen	8077652062
17	Raziya Rauf	Abdur Rauf	9368593852
18	Alisha	Isha	6398637078


Ms. Shivani pal
(Ranger Leader)

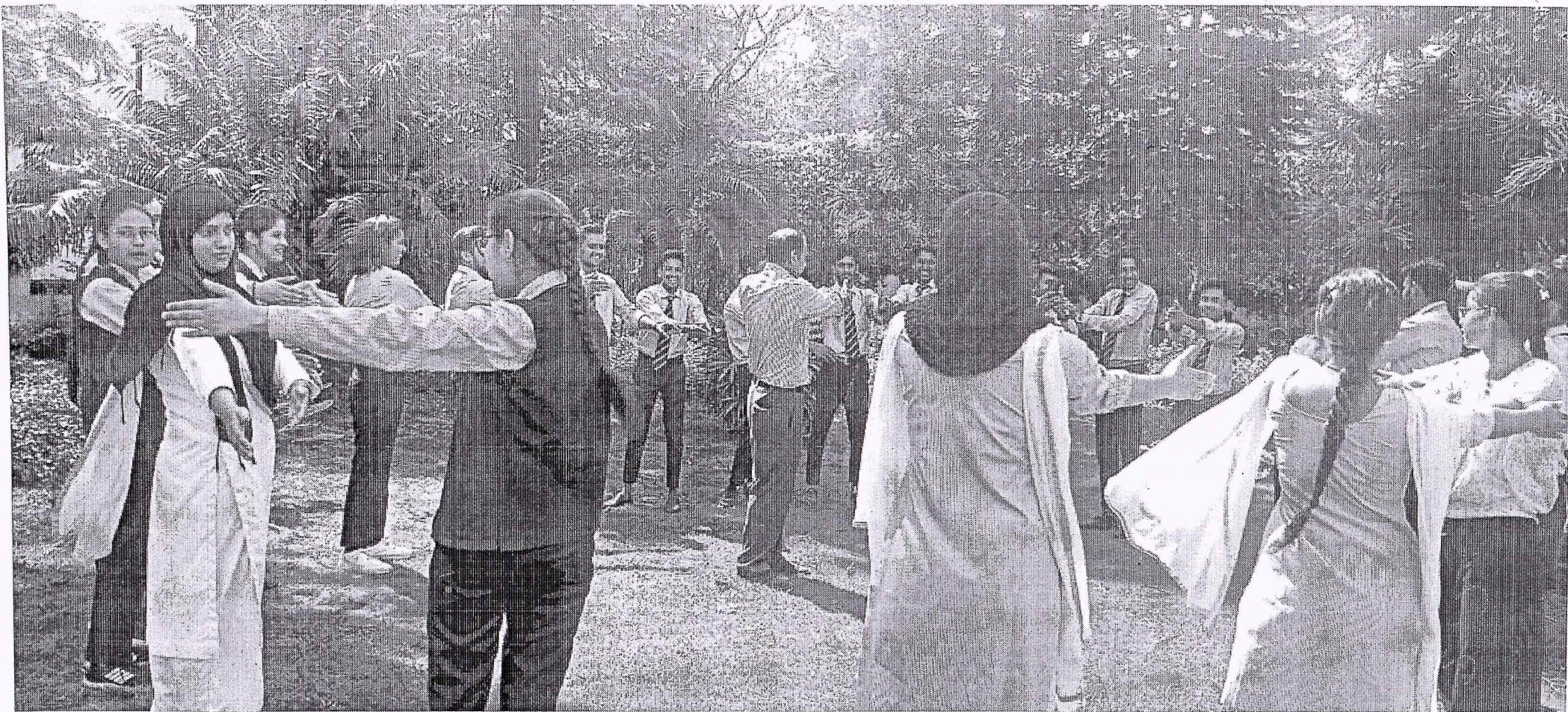

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Shri Ram College, Muzaffarnagar

Minutes of meeting of Budget Committee

16-02-2022

A meeting of budget committee was called on 21-02-2022 to discuss the financial budget and allied matters for the coming financial year, i.e., 01-04-2022 to 31-03-2023.

The following members were present in the meeting:

Mr. Sankalp Kulsherestha	: Chair Person
CA Saurabh Mittal	: Convener
Mr. Gajendra Chauhan	: Secretary
Dr. Ashfaq Ali	: Member
Mr. Ankit Bansal	: Member

The agenda of the meeting was –

1. To finalize the budget of the coming financial year.
2. Allocation of funds to the various heads of expenditures.
3. Review of the current year budget.

The meeting was commenced at 4.00 PM. All the members were present at time. The following points were discussed in the meeting-

- The next year budget should be fair enough to meet all the expenditures.
- Proper weightage to be given to all heads of expenditures.
- New sources of Revenues to be generated.
- Budget to be review during the year as well.
- Heads of account should again be review.
- Allocation of funds should be proper.
- Contingent fund should also be maintained to meet the uncertain expenditures.

It is discussed that the major heads of revenue are:

- Fees from Students and Social Welfare Department
- Interest Received from Bank
- Other Receipts


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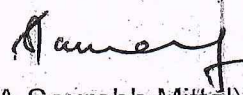

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The major heads of expenditures are:

- Salaries to staff
- Advertisement and Publicity
- Books and Library Expenses
- Seminar and Conference Expenses
- Staff and Student Welfare Expenses
- Bank Charges and Interest
- Repayment of Loan
- Garden and Lawn Development
- Buildings Development and Maintenance
- Other Revenue and Capital Expenses.

Finally budget for the coming financial year is developed which is enclosed with the minutes of the meeting as Annexure-A.

Thank You




(CA Saurabh Mittal)
Convener

Enclosed: AS above

Copy to:

1. Secretary, Shri Ram Charitable Trust
2. Principal, Shri Ram College
3. Secretary, Budget Committee
4. Member, Budget Committee


Co-ordinator
IQAC, Shri Ram College,
Muzaffarnagar


(CA Saurabh Mittal)
Convener

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Annual Budget (Financial Year 01-04-2022 to 31-03-2023)

Head of Account	Allocated Budget (In Rs.)
Budgeted Income	
Fees from Students	135000000.00
Interest Received from Bank	1100000.00
Other Receipts	1000000.00
Total Budgeted Income	137100000.00
Budgeted Expenditure	
Recurring Expenditures:-	
Advertising & Publicity	600000.00
Audit Fees	5000.00
Bank Commission, Charges and Interest	35000.00
Books and Library Expenses	600000.00
College Activities and Programs	1000000.00
Consumable Expenses	350000.00
Counselling Expenses	300000.00
Electricity Expenses	1000000.00
Examination Expenses	900000.00
Freight and Cartage	100000.00
Games & Sports Expenses	550000.00
Garden & lawn Development Expenses	650000.00
General Exps	800000.00
Generator Running Expenses	650000.00
Inspection/ Recognition/ Affiliation Fees	250000.00
Lab Consumable Expenses	300000.00
Newspapers, Periodicals & Journals	300000.00
Printing and Stationery	500000.00
Repair and Maintenance	850000.00
Salaries to staff	107500000.00
Seminar, Conference and Project Expenses	350000.00
Staff Welfare and Awards Expenses	550000.00
Student Welfare Expenses	825000.00
Telephone, Postage, Registry & Courier Expenses	350000.00
Vehicle Running and Maintenance	750000.00
Total Budgeted Recurring Expenditures (A)	120065000.00
Capital Expenditures:-	
Infrastructure Expenses	3000000.00
Furniture and Fixtures	500000.00
Tools and Equipments	200000.00

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Computer and Printers	100000.00
Lab Equipments	75000.00
Sports Material	500000.00
Securities for Affiliation	750000.00
Total Budgeted Capital Expenditures (B)	5125000.00
Budgeted Expenditures (A + B)	125190000.00
Add: Contingencies @ 2% of Budgeted Expenditures	2503800.00
Total Budgeted Expenditures (A+B)	127693800.00
Surplus/Deficit in Budget	9406200.00
Deficit in Budget to be met out by Shri Ram Charitable Trust	0.00
	0.00

(Mr. Sankalp Kulshrestha)
Chairperson

(CA Saurabh Mittal)
Convener

(Dr. Ashfaq Ali)
Member

(Gajendra Chauhan)
Secretary

(Ankit Bansal)
Member

Co-ordinator
IQAC, Shri Ram College,
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IQAC, Shri Ram College,
Muzaffarnagar



Shri Ram College

Approved by UGC, NCTE and Affiliated to MS University, Saharanpur
Muzaffarnagar - 251001, NCR (U.P.)

A++ Grade Accredited by NAAC

Dated: 08/07/2022

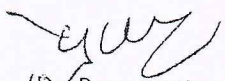
To whom it may Concern

Reconstitution of Internal Complaint Committee (ICC)

This is certified that the Internal Complaint Committee has been reconstituted for the session 2022-23 as per the Government guidelines in the meeting of ICC held on 05/07/2022 and it is hereby informed to all the ICC members, staff and students that ICC will consider all problems related to sexual harassment of women as per college policy.

The following persons have been selected as the member of ICC for the session 2022-23. We believe that your qualification, experience and skills fit perfectly for this work. All are expected to coordinate the aforesaid committee with immediate effect as a member of committee.

S.No.	Name	Designation	Department
1	Dr. Pooja Tomar	Presiding Officer ICC	Basic Science
2	Dr. Neetu Singh	Member Secretary	Computer Applications
3	Mrs. Minakshi Kakran	Member	Fine Arts
4	Mrs. Teena Aggarwal	Member	Teacher Education
5	Dr. Anjali Jakhar	Member	Agriculture
6	Mrs. Shalini Sharma	Member	Bioscience
7	Ms. Reena Tyagi	Member	Fine Arts
8	Ms. Dolli	Student Representative	Basic Science
9	Ms. Payal Baliyan	Student Representative	Fine Arts


(Dr. Perna Mittal)
Principal
Shri Ram College, Mzn

CC:

1. Dean, IQAC,
2. All members of ICC
3. All HoD


Co-ordinator
IQAC, Shri Ram College,
Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Contact @ 9927028908, 9927011422
Website : www.srgcmzn.com E-Mail : src_mzn@rediffmail.com



Shri Ram College

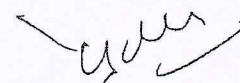
Approved by UGC, NCTE and Affiliated to MS University, Saharanpur
Muzaffarnagar - 251001, NCR (U.P.)

A++ Grade Accredited by NAAC


Dated: 08/07/2022

List of Members of Internal Complaint Committee (ICC)

S.No.	Name	Designation	Department
1	Dr. Pooja Tomar	Presiding Officer ICC	Basic Science
2	Dr. Neetu Singh	Member Secretary	Computer Applications
3	Mrs. Minakshi Kakran	Member	Fine Arts
4	Mrs. Teena Aggarwal	Member	Teacher Education
5	Dr. Anjali Jakhar	Member	Agriculture
6	Mrs. Shalini Sharma	Member	Bioscience
7	Ms. Reena Tyagi	Member	Fine Arts
8	Dr. Poonam Sharma	External Member	Shri Ram College of Law
9	Ms. Srishti Chaudhary	External Member	News Producer (Republic Bharat) Noida
10	Ms. Dolli	Student Representative	Basic Science
11	Ms. Payal Baliyan	Student Representative	Fine Arts


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SHRI RAM COLLEGE MUZAFFARNAGAR

INTERNAL COMPLAINT COMMITTEE

NOTICE

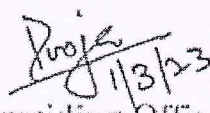
DATE: 01/03/2023

Internal Complaint Committee, Shri Ram College, Muzaffarnagar is going to be organize a debate competition on the occasion of International Women's Day on 04 March 2023. The topic of the debate is " Digital: Innovation and technology for gender equality (In favour or against women)".


Interested students propose their name to Mrs. Minakshi Kakran , Assistant Professor, Department of Fine Arts till 03 March 2023 respectively.


Principal

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Muzaffarnagar

SHRI RAM COLLEGE MUZAFFARNAGAR
INTERNAL COMPLAINT COMMITTEE
DEBATE COMPETITION
INTERNATIONAL WOMEN'S DAY (04 MARCH 2023)
JUDGEMENT SHEET

S.No.	STUDENT NAME	CLASS	CATEGORY FAVOUR/AGAINST	MARKS	POSITION
1	AAYSHA JAHAN	B.Sc. I	F	6	
2	ADARSH SAINI	B.Sc. I	F	5	
3	ADEEBA	B.Sc. I	A	5	
4	ADITI SINGH	B.Sc. BIOTECH	F	6	
5	AMREEN	B.Sc. MICRO	F	6	
6	ANSHIKA	BAJMC	F	5	
7	BHAVIK CHOUDHARY	B.Sc. III	F	5	
8	BITTU KUMAR	B.Sc. III	F	6	
9	BUSHRA	B.Sc. I	A	6	
10	CHANDNI	BCA	A	5	
11	CHETAN KUMAR	B.Sc. I	A	4	
12	CHHAVI	B.Sc. I	F	4	
13	DEEPANSHU TYAGI	B.Sc. II	A	5	
14	DEV TYAGI	B.Sc. MICRO	A	6	
15	DIVYA BALIYAN	B.Sc. II	F	5	
16	ESHA CHOUDHARY	B.Sc. I	F	4	
17	FARUKH	BBA	F	6	
18	HIMANSHU	BCA	A	6	
19	KAJAL MALIK	B.Sc. I Ag.	F	5	
20	KANIKA	BAJMC	F	5	
21	KHUSHI RANI	B.Sc. II	F	4	
22	KM VANDNA	B.Sc. I	F	5	
23	KULWANT	B.Sc. I	A	6	
24	NOORSABA	B.Sc. BIOTECH	A	6	
25	PRACHI	B.Sc. II	A	9	I
26	RANU TYAGI	B.Sc. MICRO	A	5	
27	RITIKA SAHARAWAT	B.Sc. III	F	8	II
28	SAPAN AGGARWAL	BBA	F	6	
29	SAPNA	BAJMC	F	7	III
30	SHIVANI PAL	B.Sc. Ag.	A	6	
31	SHYMA PARVEEN	B.Sc. III	F	5	
32	SONIYA SHARMA	B.Sc. III	F	6	
33	SWATI SAINI	B.Sc. Ag.	F	6	
34	TANU	B.Sc. Ag.	F	5	
35	ZOYA KHAN	B.Sc. BIOTECH	F	5	

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Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Dr. Poonam Sharma

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INTERNAL COMPLAINT COMMITTEE

DEBATE COMPETITION
INTERNATIONAL WOMEN'S DAY (04 MARCH 2023)

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IOAC, Shri Ram College,
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Muzaffarnagar

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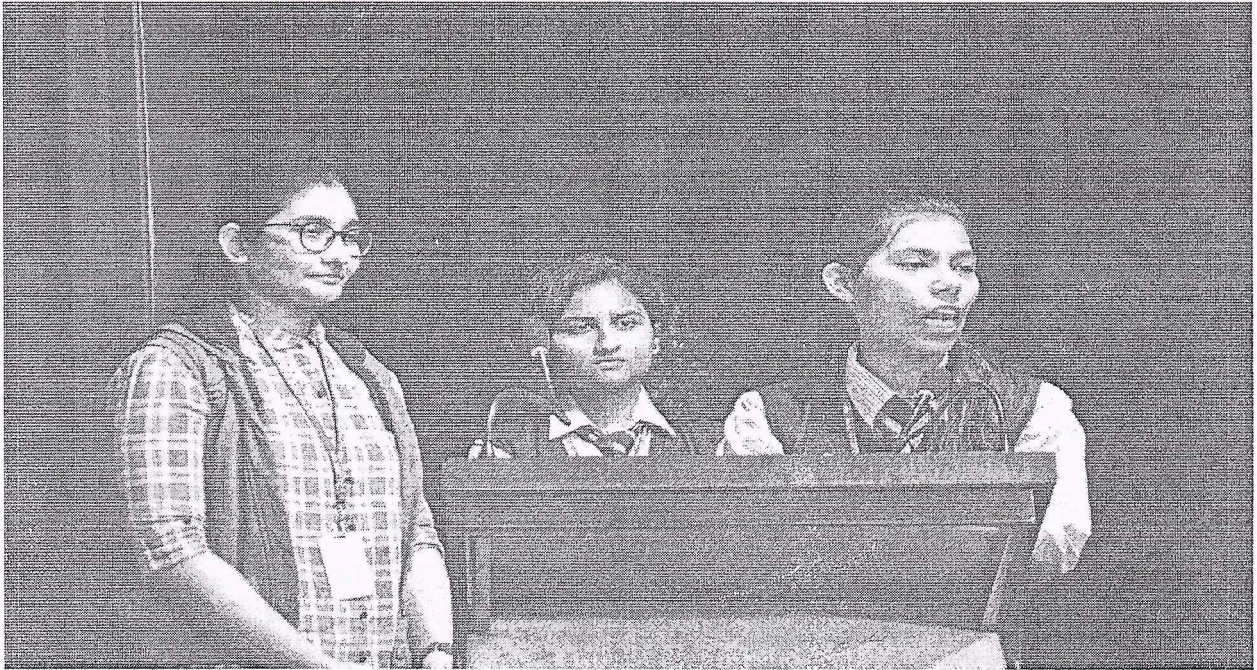
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Shweta
(Dr. Shweta Rathie)

Debate Competition on International women's

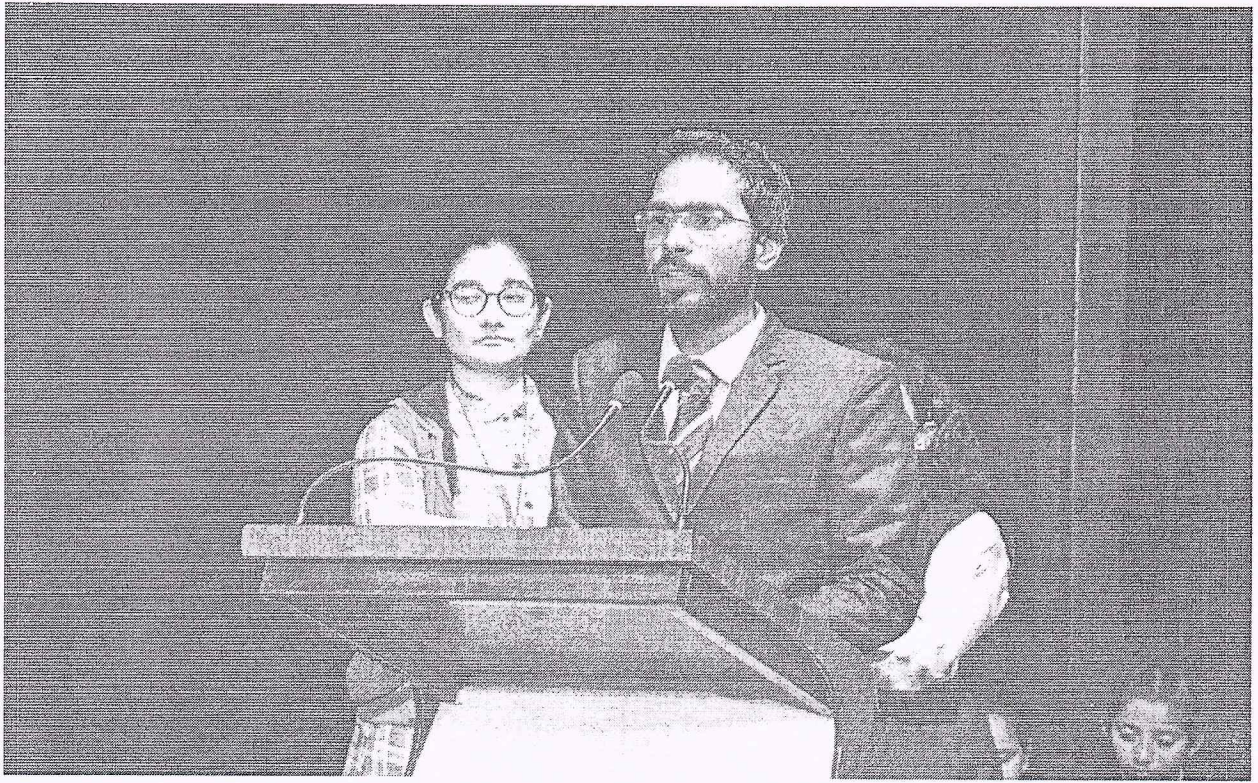
Topic: "Digital Innovation and Technology for Gender Equality"

04 March 2023




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International women's Day Programme 04 March 2023

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Debate Competition on International women's

Topic: "Digital Innovation and Technology for Gender Equality"

04 March 2023



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